



CHELMSFORD PUBLIC LIBRARY WARNING SLIP

<p>1st Offense: Verbal Warning Given on __/__/__ (cc behavior policy given)</p> <p>2nd Offense: Written Warning Given on __/__/__ (expelled for the day, cc beh. pol.)</p> <p>3rd Offense: Letter issued to patron by Director __/__/__ (expelled for 90 days)</p> <p>Final Offense: __/__/__ Due to the serious nature of your offense, your library privileges are revoked immediately.</p>	<p>Patron Name/Description:</p> <p>Patron Address:</p> <p>Patron Phone #:</p> <p>Patron Library Card #:</p> <p>Staff Signature</p> <p>Department Head Signature</p>
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You are being asked to leave the library for _____ days/months/permanently because of the following infraction:

FYI: A copy of this warning will be mailed to your residence. The library director may also contact you if this is not your first infraction. Questions? Contact Becky Herrmann, Library Director at 1-978-256-5521 x 101.